



THE AUSTRALIAN SHEEPDOG WORKERS ASSOCIATION INC.

SAFETY AND RISK MANAGEMENT POLICY

Dated 01/07/2022

ASDWA Guidelines to the states and their affiliates shall be carried out in a manner which will promote the safety and well-being of its members, volunteers, competitors, spectators, and the community. Safety is the responsibility of all persons involved in these activities.

To facilitate this, the State's and their affiliates will:

- a) Provide and maintain safe work areas and equipment
- b) Provide the information, instruction and supervision required to ensure the safety of all participants
- c) Require all participants to adhere to all safety regulations and codes of practice
- d) Develop and maintain emergency procedures which will, in the event of an incident, minimise harmful effects
- e) Require all participants to accept that safe work practice is the responsibility of every person taking part in any of the State's activities

Members, competitors, and volunteers are required to co-operate with their State Association in its efforts to promote and maintain a safe working environment.

RISK ASSESSMENT

A risk assessment process, taking in to account the site, activities, and the people likely to be involved, will be carried out prior to undertaking any activity. Hazards will be identified, and risk control measures explained to all participants.

The State's and their affiliates will, wherever practical, implement measures to eliminate risks. If this is not possible, then the affiliates will plan to minimise the likelihood of the risk occurring, as well as the level of consequence should the risk occur.

The following risks are not specific to any particular event or activity, but need to be considered by participants at all times:

Use of vehicles

- ❖ Drive in a manner that ensures all occupants are safe and feel safe
- ❖ Comply with all State Road laws
- ❖ Maintain conditions which optimise the comfort and concentration of the driver

Manual handling

- ❖ Reduce the amount of manual handling by planning and/or restructuring the task, using mechanical aids and working as a team
- ❖ Avoid repetitive actions by minimising time spent doing any one task; promote task rotation amongst participants and volunteers

Extreme weather conditions

Heat:

- ❖ The states will need to implement a hot weather policy
- ❖ Take advantage of shaded areas
- ❖ Maintain hydration
- ❖ Encourage the use of sunscreen, hats, sunglasses, and protective clothing
- ❖ Rotate tasks to avoid prolonged exposure

Cold:

The State's will need to implement a cold weather policy

Provide shelter

- ❖ Encourage the use of protective clothing
- ❖ Rotate tasks to avoid prolonged exposure

Electrical storms:

- ❖ Cease activity
- ❖ Provide shelter

Working with livestock

- ❖ Be aware of appropriate animal handling techniques
- ❖ Be alert to the unpredictable behaviour of animals
- ❖ Wear appropriate protective clothing and boots and maintain personal hygiene

Providing and preparing food

- ❖ Use appropriate, clean utensils
- ❖ Clean and protect all food stuffs
- ❖ Adequately store food
- ❖ Wear appropriate protective clothing when preparing food and maintain personal hygiene

Pre-existing medical conditions

Members, volunteers, and competitors are encouraged to inform someone at the event, confidentially, of any pre-existing medical conditions which may affect their participation in any activities. This information will only be used for the purpose of safely and discreetly managing the condition should it be necessary.

BULLYING AND HARASSMENT

Everyone is entitled to a positive environment, free from intimidation, ridicule, and harassment. Every person has a responsibility to maintain that environment.

FIRST AID

The State's and their affiliates will provide and maintain a first aid kit at all events. Any members or volunteers with first aid qualifications will be identified.

EMERGENCY RESPONSE PLANNING

Consideration will be given to reasonably foreseeable emergencies so that appropriate response plans are developed. Strategies will be in place for getting assistance and evacuating members to a safer location.

EMERGENCY SERVICES – AMBULANCE, FIRE OR POLICE – 000

EMERGENCY SERVICES USING A MOBILE - 112

NON-EMERGENCY – LOCAL POLICE CONTACT NUMBER

IMPLEMENTING THIS POLICY

This policy is to be enforced by the organising committee of each trial or event.

A Safety Officer will be nominated for each trial or event, and they will be responsible for completing a check list. That check list will be made available for reference throughout the event.

Competitors will be advised of possible risks and their responsibilities before the trial begins.

A first aid kit will be available, and persons trained in first aid will be identified.

Payment of membership by a competitor for entry into a competition, is an indication of their acceptance of this policy.

ALTERATION OF SAFETY AND RISK MANAGEMENT POLICY

This Safety and Risk Management Policy shall not be altered or added to unless notice of the proposed alteration or addition shall have been given to the ASDWA Secretary in writing and will be brought up at the next ASDWA meeting.